MEETING MINUTES

# Topic: Presentation 2

## Wednesday, October 2, 2019

## 5:30 pm – 7:30 pm

**Minutes recorded by \_Rachel Watanabe\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** **Rachel Watanabe**

**Attendees: Rachel Watanabe, Toren Schurb and Jayne Sandoval**

**Please bring:** Laptops/device to access online team docs; information to help fill out the presentation slides; bring in finished slides you were assigned

**Table 1. Record of meeting.**

|  |  |  |
| --- | --- | --- |
| 5:30 pm to 7:15 pm | **Presentation 2**   * Discussion led by Rachel Watanabe * Project Description   + Discussed changes that were made based on Dr. Oman’s feedback   + the group made multiple minor changes * Black Box   + the team discussed out a more detailed black-box model   + Rachel made the digital changes * Functional Decomp   + the team discussed out a more detailed functional decomp based on the changes that were made for the black box * concept generations and eval.   + discussed each individual slide and how they could be improved   + walked through each evaluation and any changes that should be made   + discussed how much of each concept generation and evaluation should be on the main slide with the entire form in the appendix slides * budget   + Discussed if the team should keep the prototype budget listed or not     - Team decided to keep it listed just in case the team wanted to produce a physical model at the end of the semester/year | EGR MEP Room |
| 7:15 pm to end | **Discussion with Professor Willy**   * Discussion led by Rachel Watanbe * functional decomp   + the team wanted professor Willy’s input on the functional decomp.   + Professor Willy told the team that they could be more detailed on what is going on and label what each part on the decop actually is in real life * The full version of Openwind   + by next week’s meeting need to have finished test case and show Willy to get access to the full version | EGR MEP Room |

**Table 2. Tasks Assigned.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Person Assigned** | **Due Date** | **Date Complete** |
| Look into what the comparable wind farms are doing in terms of wildlife | Jayne | Original:  9/25/19  Extended:  10/7/19 |  |
| Work on Progress Report (Presentation 1 info) | Everyone | Original:  9/27/19  Extended:  10/9/19 |  |
| Email Dr. Oman and Leah about the full version of Open Wind (Self-Learning assignment) | Toren | 9/26/19 | 9/27/19 |
| Email Dr. Oman and Leah about Rulebrick changes | Toren | 9/26/19 | 9/25/19 |
| Work on Progress Report (Second half of the report) | Everyone | 10/11/19 |  |
| Work on Presentation 2 | Everyone | 10/4/19 |  |
| Practice for Presentation 2 | Everyone | 10/7/19 |  |
| Concept Generations for micro siting | Everyone | 10/2/19 | 10/2/19 |

**Next formal meeting: 10/9/19, MEP Room, at 5:30 pm.**