MEETING MINUTES

# Topic: Presentation 2

## Wednesday, October 2, 2019

## 5:30 pm – 7:30 pm

**Minutes recorded by \_Rachel Watanabe\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** **Rachel Watanabe**

**Attendees: Rachel Watanabe, Toren Schurb and Jayne Sandoval**

**Please bring:** Laptops/device to access online team docs; information to help fill out the presentation slides; bring in finished slides you were assigned

**Table 1. Record of meeting.**

|  |  |  |
| --- | --- | --- |
| 5:30 pm to 7:15 pm | **Presentation 2*** Discussion led by Rachel Watanabe
* Project Description
	+ Discussed changes that were made based on Dr. Oman’s feedback
	+ the group made multiple minor changes
* Black Box
	+ the team discussed out a more detailed black-box model
	+ Rachel made the digital changes
* Functional Decomp
	+ the team discussed out a more detailed functional decomp based on the changes that were made for the black box
* concept generations and eval.
	+ discussed each individual slide and how they could be improved
	+ walked through each evaluation and any changes that should be made
	+ discussed how much of each concept generation and evaluation should be on the main slide with the entire form in the appendix slides
* budget
	+ Discussed if the team should keep the prototype budget listed or not
		- Team decided to keep it listed just in case the team wanted to produce a physical model at the end of the semester/year
 | EGR MEP Room |
| 7:15 pm to end | **Discussion with Professor Willy*** Discussion led by Rachel Watanbe
* functional decomp
	+ the team wanted professor Willy’s input on the functional decomp.
	+ Professor Willy told the team that they could be more detailed on what is going on and label what each part on the decop actually is in real life
* The full version of Openwind
	+ by next week’s meeting need to have finished test case and show Willy to get access to the full version
 | EGR MEP Room |

**Table 2. Tasks Assigned.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Person Assigned**  | **Due Date** | **Date Complete** |
| Look into what the comparable wind farms are doing in terms of wildlife | Jayne | Original:9/25/19Extended:10/7/19 |  |
| Work on Progress Report (Presentation 1 info) | Everyone | Original:9/27/19Extended:10/9/19 |  |
| Email Dr. Oman and Leah about the full version of Open Wind (Self-Learning assignment) | Toren | 9/26/19 | 9/27/19 |
| Email Dr. Oman and Leah about Rulebrick changes | Toren | 9/26/19 | 9/25/19 |
| Work on Progress Report (Second half of the report) | Everyone | 10/11/19 |  |
| Work on Presentation 2 | Everyone | 10/4/19 |  |
| Practice for Presentation 2 | Everyone | 10/7/19 |  |
| Concept Generations for micro siting  | Everyone | 10/2/19 | 10/2/19 |

**Next formal meeting: 10/9/19, MEP Room, at 5:30 pm.**